

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

January 12, 2023

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech
Mrs. Amy DeLuca
Mrs. Sandra Jensen
Mrs. Sheila Lopez
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Michael T. Barnhart, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

5. BOARD RECOGNITION

School Board Recognition – Mike Cook, Superintendent

STRATEGIC PLAN PRESENTATIONS

OG Teacher Recognition – Mariah Hall, Pupil Services Director, Brenda Svec, Curriculum Director

Amy Baughman

Alexis Buffington

Emily Carl

Karen Coffey

Brenna Demers

Amy Kitzberger

Janine DeFever-Waters

Kindergarten Proposal – Leslie Kozich

6. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with action to follow:



TIME: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) ☒ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. ☒ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. **TREASURER'S BUSINESS**

A. **REPORTS**



B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – December 8, 2022

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. DONATION

It is recommended that the Sheffield-Sheffield Lake Board of Education accept the donated clothing items for the Student Services Department's recent clothing distribution event estimated at a total wholesale value of \$ 2,000.00 from Blue Line Crafts, owned by Bob Hutchinson of Sheffield Lake.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Shannon Brennan**, resigning BHS Assistant Track Coach position, effective December 9, 2022.
 - b. **Lindsay Chalk**, BHS Intervention Specialist, requesting Maternity Leave, beginning March 10, 2023, through June 8, 2023, and returning at the beginning of the 2023-24 school year.
 - c. **Susan Knight**, resigning BMS Breakfast Monitor position, effective November 16, 2022.



- d. **Loretta McChesney**, declined (verbal) the Forestlawn ESP/Monitor position November 14, 2022.
- e. **Josh Taylor**, resigning BMS Custodian position, effective January 26, 2023.
- f. **Robert Uszak**, resigning BMS Girls Basketball Coach (gr. 8), effective at the conclusion of the LC8 Girls Basketball Tournament.
- g. **Nicole Yonkof**, resigning Knollwood ESP position, effective November 29, 2022, and resuming the BHS Server position November 30, 2022.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

- 2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
 - a. **Talia Albaugh**, Knollwood ESP Paraprofessional/Monitor, Step 1, 7 hrs./day 181 days plus contracted holidays (pro-rated for the remainder of the year), effective January 13, 2023.
 - b. **Brandy Bauers**, Knollwood SSP Paraprofessional/ Monitor, Step 1, 2.5 hrs./day, 175 days plus contracted holidays (pro-rated for the remainder of the year), effective January 13, 2023.
 - c. **Karen Bowinkelman**, Knollwood SSP/Monitor, Step 6, .5 hrs./day, 175 days plus contracted holidays (pro-rated for the remainder of the year), effective retro-actively to January 3, 2023.
 - d. **Wanda Moore**, Forestlawn SSP/Monitor, Step 1, 2.5 hrs./day, 175 days plus contracted holidays (pro-rated for the remainder of the year), effective January 13, 2023.
 - e. **Alexis Polly**, Knollwood ESP/Monitor, Step 1, 7 hrs./day, 181 days plus contracted holidays (pro-rated for the remainder of the year), effective retro-actively to January 9, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED SUBSTITUTE

- 3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
 - a. **Catherine Sandor**, All Building Server/SSP ***SUBSTITUTE***.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED SALARY ADJUSTMENT

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retro-active to January 1, 2023.

- | | | |
|----|-------------------------|-------------------|
| a. | Elyse Albaugh | Base Salary + 2% |
| b. | Cynthia Elliott | Base Salary + 10% |
| c. | Savannah Forcier | Base Salary + 2% |
| d. | Maria Snider | Base Salary + 2% |

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. OTHER

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **BLUUM OF MINNESOTA, LLC TECHNOLOGY EQUIPMENT QUOTE** in the amount of \$ 207,585.00 as per the attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL CURRICULUM GUIDE WITH ADJUSTMENTS/CHANGES** for the 2023-24 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **psi AFFILIATES, INC. SERVICE AGREEMENT** which will provide intervention specialist services for the 2022-23 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve a proposal for **TUITION FREE ALL-DAY KINDERGARTEN** commencing with the 2023-24 school year.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **RESOLUTION OF PROCUREMENT OF PROFESSIONAL DESIGN SERVICES FROM GPD GROUP** in participation with the Ohio School Council.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

11. STANDING COMMITTEE REPORT

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

12. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next meeting will be on **February 9, 2023**, at 5:30 PM in the Administration Center.